



केंद्रीय-दत्तक ग्रहण संसाधन प्राधिकरण  
CENTRAL ADOPTION RESOURCE AUTHORITY  
Ministry of Women & Child Development, Govt. of India  
West Block-8, Wing-II, 2<sup>nd</sup> Floor, R. K. Puram, New Delhi- 110066

F.No: 85085/02-12/1/2020-O/o JD (Prg and Admn) / 619

Dated: 01.12.2023

**OFFICE ORDER**

**Sub: Work Allocation in CARA.**

The Competent Authority has decided that In Addition to her present assignments, **Smt. Vinita Jha, Deputy Director (Prog)** will also look after Inter-country adoption-related issues.

**Ms. Shivani Bhasin, Executive Assistant** is directed to report to Ms. Vinita Jha, Deputy Director (Prog) in all Inter-country Matters, till further orders.

This issues with the approval of Competent Authority.

**Vinit Kumar Upadhyay**

**Assistant Director (Admin)**  
सहायक निदेशक / Assistant Director, CARA  
केंद्रीय दत्तक-ग्रहण संसाधन प्राधिकरण  
Central Adoption Resource Authority  
महिला एवं बाल विकास मंत्रालय  
Ministry of Women & Child Development  
भारत सरकार / Government of India  
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम  
West Block-8, Wing-2, 2nd Floor, R.K. Puram  
New Delhi-110066

**To :**

- (i) Ms. Vinita Jha, Deputy Director (Prog.)
- (ii) Ms. Shivani Bhasin, Executive Assistant

**Copy to:**

- (i) PS to MS & CEO
- (ii) Director (Prog.)
- (iii) Deputy Director (Prog.)
- (iv) Deputy Director (Admin.)
- (v) Concerned File